If you are ready to help take on a leadership position, we have volunteer opportunities open to you now!

Color Code:
Red- Vacant
Blue- Filled
Acting is a mentor waiting for someone to mentor the position!

- **VP’s (Board) Runs the Chapter**
- **Committee Members perform tasks and services for the VP**

Examples of committee volunteer duties

**Finance Committee**
- Reconcile bank and PayPal statements
- Prepare financial report to Board
- Monitor event registration payments
- Manage Accounts Receivable (AR) (AP)

**Membership Committee**
- Organize/conduct a social activity once a quarter
- Initiating talks at University with faculty/students on behalf of chapter

**Marketing Committee**
- Coordinate, edit, and produce chapter newsletter
- Write event announcements
- Publicize events through social media and other well-placed announcements
- Connect and build relationships with other organizations; communicate our value
- Survey our community (members and beyond) to understand needs/wishes

**Technology Committee**
- Research new technology
- Manage/maintain web site
- Trouble shoot technology issues

**Programs Committee**
- Recruit speakers
- Facilitate webinar
- Manage webinar logistics

If you are interested in taking on one of these positions call or text:  Sue Czeropski
408.476.8597 or email at: ISPIBay@gmail.com

Take Charge of your own development and get that work experience you need though actively participating in the Virtual Boise-Bay Area Northern California ISPI Chapter!